

## Authorized persons according to Art. 28 DSGVO

To ensure information security in cooperation with you, company:

we, d.vinci HR-Systems GmbH, require at least one contact person from your company, who is authorized to give instructions to us and who is responsible for processing activities as well as changes to your d.vinci software products (please mark with a cross).

**d.vinci applicant tracking system**

**d.vinci Onboarding**

**all d.vinci software products (including future products)**

Name, First Name

Location / headquarters

Feature

Phone number

Email address

A change of the person authorized to issue instructions is possible at any time by the currently appointed authorized person or the legal representative of your company. If a change is necessary, please inform us immediately in text form so that we can continue to serve you properly and without delays.

**In order to name several persons authorized to issue instructions, please fill out a separate form for each contact person.**

Authorized persons will also receive information on changes relevant to the contract, such as a change in our data protection officer. The personal data you provide will be stored digitally in the CRM system of d.vinci HR-Systems GmbH.

**I confirm that I am authorized to designate myself or the person named above as authorized to issue instructions.**

Place, date

Name in block capitals, signature